

**Green Built Alliance
Board of Directors
8.11.21**

Mission: To advance sustainability in the built environment through community education, measurable standards and regional action.

(5:30) WELCOME

(5:45-5:55) CONSENT AGENDA. Rob motions to approve the consent agenda. Leah seconds. All in favor.

- Approval of Treasurer's Report for July.
- Green Built Homes: In June there were 10 homes and 276 dorm rooms certified via Appalachian State. In total there are 2203 certified, 508 homes registered!
- Membership: As of today, we have 266 current members.
- Appalachian Offsets: We are exploring three potential projects. The United Way building, the Homeward Bound Days Inn Project, and a Burton Street church educational center building. We have data from United Way. IDES PV system is up and running. Potential flip the switch ceremony in a few weeks.
- Blue Horizons Project Solarize Campaign- There are now over 620 people signed up to receive quotes for PV systems. 120 contracts have been signed for 1MW+. Installation is beginning soon. 9 Low income clients have been identified. There will be a local nonprofit that will receive a free PV system. This could mesh with an AO project. We don't know many details about this right now.
- BHP Community Council- We have launched the strategic planning process to meet the 100% renewables goal. We also have an Outreach and communications committee.
- ESN Low Income Weatherization- We are doing 3 to 4 projects per week. The Housing Authority upgrades have begun and we are doing about 4 per day for 3 days per week. We are finding clients through canvassing, through other NGOs and via our County connections.
- Annual Party- Based on feedback from the Executive committee and staff we have decided to postpone the party based on the rise in Covid #s.
- Fundraising- Buncombe County Covid relief grant submitted by July 15. I have talked with Beth Trigg about our next steps on fundraising. She will help develop a job description for a fundraising professional to join our team. Robin and I are talking about approaching Mack Pearsall for a donation.
- Sam will be on Vision Quest from August 17-27th.

(5:55-7) NEW BUSINESS

1. Hiring an Operations Manager/Coordinator

- **We are up to 11 staff and 3 consultants plus a board and a community council. Having grown this much, we see a need for a new position.**

- Amber Gilot is our bookkeeper and was office manager for GO for years. She is interested and it might be a good fit.
 - This position is not in our current budget. Current discussion is 39-\$45,000 per year at 30-35 hours per week.
 - We could recruit someone else too. What does the board think?
 - Mary suggests we might need to create a hiring protocol. To make sure that we get the right candidate and not offend any other current employees.
 - Robin suggests that we create a committee for HR. Paul suggests finding similar boards and using their templates for ours rather than trying to build it from scratch. Chrissy and Mary are interested in helping with this effort and Deborah is as well. Paul Offered advice along the way.
 - Alesha asks what this committee might do in terms of the schedule of hiring the position.
 - Raymond moves and the board agrees to hire Amber for the Operations Manager/ Coordinator Role at 30-35 hours per week on an hourly basis for a 6 month period with the understanding that this new hire will work with a committee to develop HR policies.
2. Local Installer listening session update
 - Thanks Mary for facilitating.
 - Lots of good feedback came from this meeting though we had heard most of it before.
 - Let's make the next RFP live up to our values and respond to this listening session. Is it possible to distribute the leads to multiple installs. Probably the next campaign would not happen until 2023 but Henderson County might be interested in doing a Solarize campaign so we could help them with what we've learned.
 3. The move to the Collider update (timing, space, storage, & parking)
 - October is the month!
 4. Taking on more responsibilities at the Collider?
 - We have been offered the opportunity to move into discussion about taking over responsibilities for some aspects of the Collider and community education.
 5. Shifting our meeting to the second Wednesday of the month (or another day)

Attendance 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Jamie Shelton					X								
Steve Farrell				X	X			X					
Chrissy Burton					X	X	X						
Rob Johnson		X	X		X								
Robin Cape													
Raymond Thompson					X								
Leigha Dickens			X										
Ben Yoke		X	X			X	X	X					
Mary Love													
Leesa Shuler	X				X								
Deborah Wright													
Alesha Rherdon				X			X						
Paul Capua				X			X						
Susannah Horton				X			X	X					
Santiago Cely													
Talbott Ingram							X						